

**PTO Executive Board Meeting Minutes**

**In Attendance:**

**Eric Chisausky - Principal**  
**Maggie Lynch- Co-President**  
**Kim Lowe- Co-President**  
**Lindsey Patel- Vice President**  
**Susan Tobolski- Treasurer**  
**Courtney Sigmund- Co-Treasurer**  
**Nancy Koschik- Communications**

**I. Call to Order 9:05**

**II. Approve the Minutes from the January 22, 2018 Meeting - APPROVED**

**III. Principal's Report**

- a. Jump Rope for Heart is postponed.
- b. District Budget Deficit - 5th grade Spanish be affected. Art has been a topic of discussion too. It's a desire by all our community to keep Spanish programs in tact.
- c. The busing system will be affected in some way with these cuts. Bus rides may be longer or certain bus routes not offered.
- d. Start-Times have been discussed.
- e. Heather Serrano said Science Week and Tinkerworks were a big hit for all the kids! Question of the Day went over really well.
- f. Please take the time to fill out the Parent/Teacher Survey.
- g. Staff Appreciation event is upcoming!

**IV. Treasurer Report**

- a. PNO fundraiser update/Brama Dinner Bell earnings?

**PNO** - Waiting on DJ and Decorations expenses expecting about \$475. Ruth Lake food and beverage check has been issued. Still tracking down a few couples that forgot tickets for the event. With estimated expenses, the event brought in about \$1000.

Don't have Brama Dinner bell yet.

Susan and Lindsey to meet separately to get a final numbers on what the Warrior Challenge brought in, now that all related events are complete.

Also need to follow up on Amazon Smile account information.

**b. How much money should we have in reserve –did we ever decide?**

Courtney and Susan to work on where we are at for the year and see if there is a way to determine how much we have in Reserves. For instance last year we needed \$68k to run the PTO for the year but that included putting on the auction which was expensive.

Likely won't be able to establish until June after books are closed.

**c. Courtney – any update on interest rates since last meeting - Tabled until**

- d. Holiday Bazaar—final numbers (\$700ish)

**V. President Report**

a. Congratulations to Christensen family! Baby Samuel gift.

PTO to send gift, Kim will pick up.

b. Updates from D181 PTO Presidents Meeting -- budget concerns

Concerns were discussed.

All concerns should be sent to the Board at BOE@d181.org or attend the Board meeting in the 12th at 7pm in the district office.

c. PTO General Meeting - 3/7 @ 9am – Allison Voss/approve slate

d. Website updates/Remind text message service – guidelines (skipped)

e. Box Tops – no 5th grade parent coordinator

Kim to check one more time, if no one steps up- Kim, Lindsey or Courtney Sig will handle and submit so we don't lose the money.

f. Teacher/Parent survey

Sarah Hornsby has volunteered to help with the Survey. Heather Serrano said ideal time to send the Survey would be early March before the Spring Break rush. Maggie, Kim, and Lindsey to meet with Sarah.

g. Science Fair feedback

Everyone thought it went well. Record number of attendees. Questioning whether we need the Friday experiments in the gym for next year as it interferes with Gym and lunch. Glad we had the interview portion this year, but need to find a way to keep kids by their experiments to explain more for next year. Tinkrworks was great in the classroom and the assembly was unique. Daily questions were a huge hit.

**VI. Other Officer Reports**

a. Nominating Committee – update

Slate posted on website and WWNews within approved time to approve at March 7th General Meeting and is as follows:

Co-Presidents: Jessica Christensen & Lindsey Patel

Co-Vice Presidents: Dana Martin & Angela Ordway

Treasurer: Courtney Sigmund

Assistant Treasurer: Kim Lowe

Communications: Molly Pierce

Secretary: Courtney Stach

**b. New Committees for next year**

Monthly hot lunch has administration approval as long as 1 dairy-free/gluten-free option is offered. Likely will charge \$5 or \$5.50 per meal. Families will pay at back to school time for the entire year. Flyer will be ready to go home in first Friday folder.

**c. Kindergarten Registration/School Pay**

Schoolpay is setup for registration, but the way it is actually functioning is different than the demo that was used at the Presidents meeting. For instance -instead of being "Parent Group" PTO will now show up in the category as "Non-Profit". In addition, there used to be an option to add the registration by student name into the cart, that has disappeared as well.

Lindsey has been working with Stephanie Gardner to try and resolve. Susan to attend Treasurer SchoolPay meeting at District office on Thursday.

Lindsey and Susan to discuss and explore other options. Either Paypal like last year or possible MySchoolAnywhere.

## Executive Board Meeting 02.12.18

Jan has all PTO info ready for Registration to include in folders when new Kindergarteners come in to register. Volunteer sign-up genius is ready to go. Nancy set up a Registration page on the website - [www.walkerpto.com/registration](http://www.walkerpto.com/registration). Per Jan's request, Exec volunteers are scheduled to be at school on 14th all day, and then on the 15th just in the morning.

d. Google docs/file sharing (skipped)

e. New email address for WWN submission (skipped)

### VII. Upcoming Events/Dates

a. 2/13 District Spelling Bee

b. 2/14 Crossing Guard Day – thank Nancy Murphy

c. 2/14 Valentine's Day classroom parties

d. 2/14 Kindergarten registration begins

e. 2/16 Spirit Lunch – Potbelly's

f. 2/19 NO SCHOOL – President's Day

g. 2/21 Dinner Bell – Papa Passero's

h. 3/07 PTO General Board mtg 9AM

**Meeting Adjourned 11:15am**