**Agenda**

**PTO Executive Board Meeting**

**Monday, October 6, 2014**

***Attendees***

Principal - Eric Chisausky

Co-Presidents - Anne Deis

Co-Presidents - Tracy Korbus

Co-Vice Presidents - Dyan Ruth

Co-Vice Presidents - Lauren Walsh

PTO Treasurer - Margaret Chung

Assistant Treasurer - Ann Heenan (also Audit Committee Co-Chairperson)

Communications - Carolyn Mannarino

Secretary – Courtney Stach

Audit Committee \_ Katia Shirley & Ann Heenan

Learning Resource Center & Learning Lab

* ***Call to Order 9:05am***
* Reading and approval of minutes from September 8, 2014 Executive Board Meeting
* ***Audit Report - Katia Shirley & Ann Heenan***
* The audit team reconciled ledger and bank accounts after the audit.
* There were carry-overs from last year, mostly improvements.
* We have two layers of oversight, incoming verification, treasurer and assistant treasurer - checks and balances. If possible, treasurer and assistant treasurer are there to collect the money.
* Expense reimbursement, form re-design, the correct number of signatures necessary: Requestor, for Chairperson and the Treasurer to approve expense.
* Make sure everyone downloads the most recent form: Chair people are to remind their committee members.
* Make sure reimbursements are submitted within a timely fashion: within 30-days is the rule.
* Two years ago, issue with contracts, they need Board Approval for a contract.
* Sales tax penalties that we had to pay: PTA to PTO, was the reason. The monies were applied to the wrong account. We still incurred the penalties. Margaret and the auditors worked to get that corrected, so it’s all done.

***Reminder:*** Sales Tax is not reimbursable.

***IV. Principal’s Report - Eric Chisausky***

* Furniture was delivered 10-days ago, to the new computer room. Looks Great!
* Books from various places were brought together: leveled sets of guided reading materials.
* This week we are looking at students data within each class; to charter progress.
* Living, working, breathing and usable room.
* Staff meeting will be held here tonight!
* PTO support is great and thank you!

***Principal’s Report Continued…***

* BOE meeting here tonight for school improvement plans.
* Last Spring to Fall, to develop plans: math, reading and SELAS goals.
* Goals will be shared and then what can be expected from the district overall.
* Fun Run, tomorrow- October 7th, 2014 Tuesday.
* Need volunteers: to help with FUN RUN set-up, more details to follow.
* Wild Cat Weekly Reminder on Clothing for the Race: Wear Orange!
* Running Race- 20 minutes per grade
* Cones for Line Up and Organization per Class
* Staging area up by the hill, and then the PIG RACE is in the middle- 6 foot radius
* Walk to School Day on Wednesday, October 8th, 2014 - Stickers will be available at the school from Mrs. Marshall.
* 8:15am - Walk to School Day, prepping for Parents & Students.
* Garrett our GAGA Pit-delayed in summer project, and he gave Eric a late weekend in October.
* Playground Safety - June and Eric are working on helping the children PLAY SAFE at School.
* Allison Voss and Eric will sit down with Lunchroom Supervisors and work on peer to peer interaction going.
* Teacher Presence at Lunch-time: preferred but we have a smaller staff. We are looking hard for more volunteers and hope to find success!
* Parent Informational Meeting on Outdoor Ed next Thursday Night at 7-7:30pm in the MRC
* Outdoor Ed itself will be November 12, 13 & 14th
* Student Leadership Meeting scheduled for 11/13/14 will be rescheduled to 11/6/14.
* Book Fair November 19, 20 & 21st
* Nicole Griffin- Family Reading Night on October 29th starting at 6-7pm throughout the building…MPR is the hub for the evening but the displays will be all around the school.
* Halloween Assembly - Friday 10/31/14 - Theatrical Production, after the Halloween Parade.
* Blue Ribbon School Winner discussion on qualifying, things we can do to get there.

***District SELAS Lessons***

* Meaningful Pieces of Stories and rich classroom interaction
* SELAS team at a school level is to make it simple - one-word that encapsulates those monthly themes
* Last Couple Years’ we did visual perception. More about the activity than the product. Image-based. What is to be part of a community, or to be fair….
* Today, Allison and the SELAS team is talking about promoting that word within the classrooms.
* ***RESPECT***- a natural opportunity to teach that word and them at the classroom level.
SELAS homework or activity-
* Stimulating Dialogue in the classroom and at-home.
* Growing amongst the students-
* The word this month is ***FRIENDSHIP***.

***V. Treasurer’s Report - Margaret Chung***

* Bank Statement $78,000 balance as of date.
* Transactions that came through: the businesses have contributed to our fundraising.
* Tracy and Anne thank you for your efforts!
* Sales Tax working on finalizing open items.
* Walker Wear Sales: $900.00
* Business Program: $2,600.00 the state loves us!
* Budget has been approved; it’s been approved since it’s been 30-days.
* FUN RUN~ Cash and Checks verified totaled: $6,200+
* Credit Cards: $20,000 was raised.

***Totals:*** $26,400 - we are at a 106%.

Their portion will be ***35%.***

***VI. Learning Commons Update (LEARNING LAB)- Denise Kavuliak & Lisa Deering***

* Books are here and more are coming!
* Lisa Deering and Denise Kavuliak are bringing bins to organize the room further.
* Volunteer list posted through November to help set-up the Learning Commons Update.
* The first step of this room’s journey is to develop it into what we want it to be for our school.
* This Resource Room’s capabilities are endless!
* ‘Learning Commons or Learning Lab’ - covers the spectrum of the learning; the science of the process.
* The science behind teaching is an art. There are metrics and details we must measure.
* The Fun Run was billed as a Technology Fundraiser to purchase Apple TVs - for these two rooms or even every room in the building.
* We are in the early stages of this room and still deciding what technology we want to invest in for Walker School.
* Ipads first; were the original vision- buying a cart or two.
* Apple TVs broadcast from a computer onto the screen district-wide to share information~hold forums.
* With the Fun Run Fundraiser, we want to help the kids understand that they did something for their school. It’s great for them to see the results of their hard work in raising funds for Walker School.
* It’s a SELAs opportunity again, the kids can feel proud of what they’ve earned for the school.

***Ipad Vision, Technology Investment & Science***

* We are reviewing the use of Ipads and their use, discussions with the staff on how they are used.
* Teacher to Teacher- who’s comfortable with it? How they use it in the classroom.
* Shelf-life of Ipad is known to be 3-years; question of the shelf-life of the Walker iPads?
* Rolled out first week of March 2013, at the end of 2016 you may be looking at replacement.
* Dr. White is working toward the one-to-one Ipad vision throughout the district.
* We will review and recap Apple TVs, Ipads and Green Room options.
* Patti, Nicole and Nancy - are most familiar with this new learning room and its offerings.
* This room is also perfect for science experiments, implementing Next Generation Science Standards. This is where teachers pose a problem and have kids come up with solutions. It involves Observation, Trial and Error- a true science application.
* This is an excellent room for multipurpose learning.
* There is district attention on science- Working On Improving Science Curriculum, so this room offers us a great opportunity.

***VII. Communications Reports - Carolyn Mannarino***

* Report Update - Walker Weekly News Statistics Chart was presented.
* Dates that spurred clicks: Walker Wear Spiked Big-Time and Family Fun Night.
1. There is a going to be a button to go onto the Walker Wednesday News - for golf and football was due that week.
* The final Hours of the Orange Ruler Fun Run.

***VIII. Co-Presidents’ Report - Tracy Korbus & Anne Deis***

* ***Student Leadership Team***
* The next Student Leadership Meeting is Thursday, October 9th at 3:05pm in the MPR.
* Elden Tracy from Feeding Children Worldwide will be there to speak.
* Tracy asked them to tailor his presentation to the kids.
* Children in the Philippines will be our target to help; as they speak English in the classroom.
* $0.25 feeds one child one meal a day.
* We will work to create a table to help kids’ see their work, and who they are helping. Awaiting pictures and more information from the Feeding the Children Worldwide. There will be a spare change jar on the table, used for collections.
* We will work from now until January to raise $600.00 dollars-cumulative in our Student Leadership endeavors.
* ***SELAs***

Details on SELAs mentioned in Principal’s Report above.

* ***Auction***
* March 7th, 2015 - Hinsdale Golf Club.
* Tracy and Anne are tracking monies collected from recent fundraising to decide on goals for Auction.
* Quilt made from older Walker Wear shirts.
* Maryann Alberts makes the quilts. She’s very talented.
* Families are locating older Walker Wear shirts to donate to the quilt creation.
* Maggie Lynch has accepted Lead Chairperson for Auction.
1. Auction Items: Prinicipal for a Day
2. Auction Items: Artwork in Starbucks
3. Auction Items: Vet for a Day - at Village Vet
* ***Spirit LUNCH***

***Friday, October 10th, 2014***

IX***. New Business***

1. Fun Run - Parent Volunteers Due there at 1:00pm, FUN RUN starts at 1:30pm and is over by 2:30pm.
2. Halloween Assembly - Mentioned Above.

***Adjournment***

11:05am Meeting Adjournment